

CONSTITUTION



1. THE NAME

The name of the Group will be

INDIGO KIDS

Hereinafter referred to as “INDIGO KIDS”

2. THE AIM

The aim of the group shall be to provide a safe and stimulating environment for children with special needs and disabilities, to play and learn. Also to offer information guidance and education to parents, children and anyone interested in or affected by autism. To provide and promote inclusion support to parents/carers in the Nottingham, Nottinghamshire and Derbyshire areas. To achieve this, we shall provide information, resources, training and guest speakers that will promote understanding of all inclusive issues, and offer support through networking with statutory and voluntary organisations. To provide trips out and rent, hire or buy adequate equipment and or premises to use or the benefit of the Group.

- a) Aged 0 – 19 years. But with exceptions in special circumstances.
- b) Resident in the Nottingham, Nottinghamshire and Derbyshire area but with exceptions in special circumstances.

3. POWERS

For furtherance of this aim the Group may:

- a) Provide accommodation and equipment and engage staff.
- b) Raise monies to pay for the Group's activities.
- c) Make sure payments as necessary.

- d) Control the admission of children and parents to the Group, run by the Group and if appropriate, require parents or guardians to withdraw them or themselves.
- e) Become a member of any relevant body / organisation.
- f) Take such other actions as benefit the Group.

4. MEMBERSHIP

Voting; Anyone with intent in the advantage of the Group,

Non-voting; Anyone in paid employment by the group unless those persons are part of the ruling committee or named within the charity commission, as chair, treasurer, secretary or working trustees or committee members agreed as paid positions by the committee as being advantageous to the group.

5 GENERAL MEETING

An annual general meeting (AGM) shall be held within the Summer term each year at which the annual report and accounts for the proceeding year shall be presented and agreed. If there is no AGM for two successive years and failure of the committee to make necessary arrangements, any other member may do so.

An AGM may be called at any time at the request of three committee members.

The Secretary or Chairperson shall send a note of date, time, and place of the AGM, with a list of items to be discussed, to all members of the committee plus many other interested parties as soon as possible.

If the Secretary or Chairperson does not call a special meeting by putting a notice in a conspicuous place where the Group meets, at least two weeks before the meeting the meeting shall be cancelled and rearranged

The quorum for the AGM shall be 30% of the members or four members, whichever is the greater. If fewer attend a new meeting must be called.

6. COMMITTEE

The committee shall meet at least three times a year and is responsible for ensuring that the Group complies with its aims and is properly managed.

The committee shall consist of;

- a) Up to four officers (Chairperson, Vice-Chairperson, Secretary and Treasurer).
- b) Not less than two or more than nine other elected members co-opted by the committee.
- c) Not more than three other voting members co-opted by the committee.

The officers and committee in 6a and 6b shall be elected for one year at the AGM.

Retiring officers and committee members are eligible for re-election unless they have already served on the committee in the same position for five consecutive years unless no other persons are standing for election as officers or committee members then said same officers or committee members are eligible for re-election to maintain the consistency of the running of the Group.

Co-opted members in 6c may join at any time at the invitation of the committee but shall retire at the next AGM.

Officers, elected members, and co-opted members each have one vote. In the event of a tie the Chairperson has a second or casting vote. A quorum shall be no less than four including two officers.

Paid officers are within the ruling committee, including and not limited to chair, treasurer, secretary and working trustees and may include other committee members that are agreed upon by the vote of the ruling committee.

Other paid employees are employed by the committee but are not able to cast a vote. They can be invited to attend all meetings in an advisory capacity.

7. FINANCE

The treasurer shall keep proper accounts of the Group. At each meeting the Treasurer or deputy shall present a statement of the accounts to the committee. Acceptance of these accounts shall be recorded in the minutes.

All cheques shall be signed by the chairperson. The bank card will be held by the chairperson and to be used by a selected few at the discretion of the chairperson, for the use of the Groups purpose only.

At the end of the financial year, the Treasurer shall prepare the accounts, which shall be presented at the AGM.

The funds of the Group shall only be used for the purpose of the Group and no payment shall be made by any member except:

- a) If that member is employed by the Group.
- b) As repayment of expenses properly incurred on behalf of the Group.
- c) As interest at reasonable rate of money lent to the Group.
- d) For consultants advising the Group.

8. DISSOLUTION

If members decide to end the Group, any funds or equipment remaining after all debts have been paid shall be handed to any other group with similar aims as the Group.

9. CHANGES OF CONSTITUTION

This constitution may be altered if half of the members present at the meeting vote in favour, and it will take immediate effect.

THE CONSTITUTION WAS APPROVED BY MEMBERS, NAMED BELOW OF THE GROUP ON: JULY 28th 2012.

APPROVING MEMBERS:

Name:	Position:
Sarah Seaton	Trustee, Chairperson
Michelle Knighton	Vice Chair
Pauline Dewberry	Treasurer
Tina E. McHargue	Secretary